

The Unify Office App

With the increased number of applications in the modern workplace, managing projects is becoming more complicated.

Unify Office by RingCentral simplifies those transition points by providing messaging, video and phone capabilities in one place.

The Unify Office app is the cornerstone of the Unify Office platform, bringing all your communications and collaboration tools together in one intuitive experience.

You can message individuals and groups in real-time, manage your calendar and tasks, host on-line meetings, and store and share files, all from within Unify Office.

Enjoy the simplicity of connecting and working together seamlessly, whether you're in the office, out of the office, or anywhere in between.

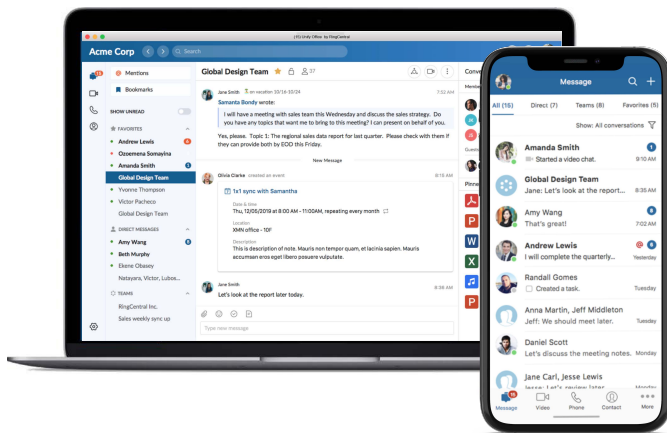


Features and Benefits

- Access files, links, notes and tasks before, during and after meetings.
- Manage work packages in one interface with group chat, video conferencing, calendar scheduling, and more.
- Unify Office works on your desktop, browser and mobile devices, so that you can collaborate with co-workers, partners and customers wherever you are.
- Available via browser - no download needed
- The Unify Office app serves as a knowledge base for files in OneDrive, Google Box, Dropbox™, Salesforce, Zendesk®, and hundreds of other applications.
- You can host video and audio calls and conferences in just a few clicks.
- Share screens to reduce the back and forth of e-mail and burdensome rounds of changes.
- Share files with automatic version control, and complete projects with more efficiency.
- Move calls and meetings between desktop and mobile devices.

Consolidate and collaborate

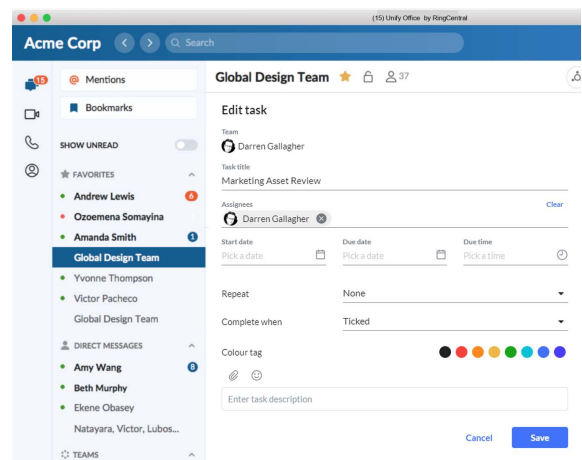
1



Reduce the noise, volume and distraction of e-mail.

Collaborate with your team and customers in real time with messaging and integrated task management from your PC or mobile device. Curate teams around projects, themes or departments and invite guest users to teams and conversations for free. Record meetings in the cloud for sharing and access from anywhere.

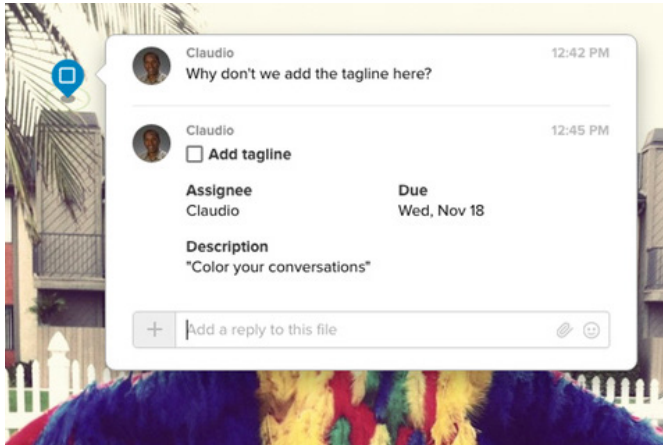
2



Integrated task management capability.

Work is about getting things done. Unify Office optimizes teamwork by making it more efficient with integrated task and project management. With everything in the same place, you and your team will stay on the same page. Unify Office can connect you with your team members via audio, video, phone and messaging.

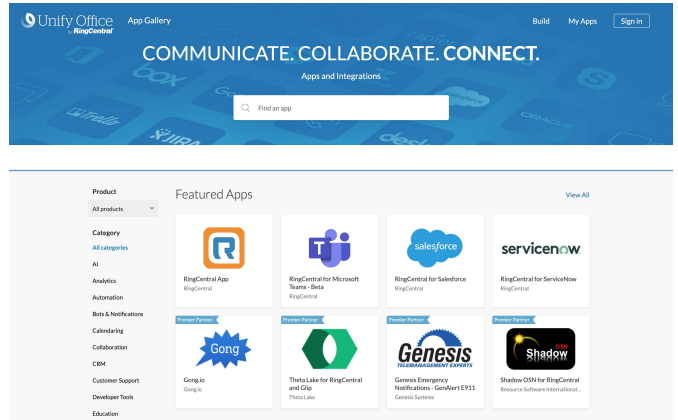
3



Easily share files with team members.

Working on joint documents has never been easier. Unify office enables you to edit and comment on a shared document off-line or to work on it together in real-time. Unify Office enables you to work the way that works for you.

4



Integrate the applications you use most.

Organizations build and optimize workflows from tools that best suit their business. Unify Office draws upon a large gallery of pre-built integrations to enable communications and collaboration from within the applications you already use to reduce the disruption of app switching.

From leading enterprise applications like Salesforce®, JIRA® and ServiceNow® to the everyday productivity and storage examples of Microsoft Office365®, Google G Suite®, Box®, Dropbox® and OneDrive to ZenDesk®, Zoho® and many more.

Collaboration and communication can be more powerful when integrated with your everyday workflows.

For more information: sales@unifyoffice.com

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